

2009-2010 Administrative Law Course Registration Form

Please print clearly or type.

Person Completing the Form:

Name: _____ Telephone () _____ Email: _____

Registrant Information:

Name: (first and last) _____

Municipality/Organization: _____ Position / Title: _____

Mailing Address: _____

City _____ Province _____ Postal Code _____

() _____ () _____ _____

Telephone (w/area code) _____ Fax (w/area code) _____ Email: _____

Consent to Release Name: FAJ must give the registrant's name to the Minister to obtain approval before you can attend the course or any waiver if I have taken the FAJ Introduction to Administrative Justice course in the last three (3) years. I, _____, registrant, give my permission to FAJ to provide my name to the Minister for this purpose. _____ Signature

Course and Date:

- Administrative Law I(Clerks & Administrators)
- Administrative Law II (ARB/CARB/MGB Members)

Date of the Course: _____ Location of the Course: _____

Signature of Municipal Official:

I certify that the person registering has been appointed to an assessment review board or is the designated clerk / administrator for the assessment review board for _____.
(name of municipality/organization)

Date Name Title Signature

3 Easy ways to register: Registration Deadline is 21 calendar days before the course date.

- 1. Mail:** Foundation of Administrative Justice 3438—78 Avenue Edmonton, AB T6B 2X9
- 2. Fax:** 780-466-8015
- 3. Email:** scan or save your completed registration form and email it to fajadmin@telus.net

Cancellation and Substitution Policy:

Once you register for the course, the Department will be invoiced. If you cannot attend the course, an eligible person can substitute for you until the course begins (notify the FAJ office as soon as you are aware). No credit or refund will be given for any cancellation or no-show.

Privacy Policy:

FAJ collects personal information to provide the membership, education and conference services. You can view our complete Privacy Policy on the website. By completing this registration form, you agree that we can send you future information about courses and conferences offered by FAJ.