

FAJ Event Registration Form

Membership Number: _____ I/We wish to become a member: Yes No
 Member type: Affiliate (\$135) Silver (\$550) Platinum (\$1500)
 I/We agree to abide by the bylaws and policies of FAJ: Yes (required)

Person Completing the Form:

Name: _____ Telephone (with area code) _____ Email: _____

Registrant Information:

Name: (first and last) _____

Organization: _____ Position / Title: _____

Mailing Address: _____

City _____ Province _____ Postal Code _____

Telephone (w/area code) _____ Fax (w/area code) _____

Email: _____

Which Event:

I/ We wish to register for the following:

Courses 2010 Professional Development Day for Tribunals

*Fees: 1 day course: \$695 Member / \$925 Non-member 2 day course: \$895 Member / 1125 Non-member
 2010 Professional Development Day for Tribunals: Price TBA*

- | | | | |
|----|--|-------|--------------------------------|
| 1. | Course Name: | Date: | Fee: |
| 2. | Course Name: | Date: | Fee: |
| 3. | Course Name: | Date: | Fee: |
| 4. | 2010 Professional Development Day for Tribunals April 22, 2010 | | Fee: |
| 5. | Exam I wish to write the exam for _____ course. | | Fee: \$75.00 +
GST per exam |

Total Payable:

Registration Fees:

Membership Fee:

GST (5%) on the Fees:

GST Exemption #:

Everyone must pay GST except GST exempt organizations who are FAJ Silver or Platinum Members and who are registering and paying for their tribunal members or staff

Total payment enclosed:

Payment Type:

cash cheque payable to Foundation of Administrative Justice Visa MasterCard

Invoice us Available only to Silver or Platinum Members for the registered tribunal members or staff covered by the organization membership. Payment must be received before the event begins or the person will not be admitted to the event.

Credit Card Number: _____ Expiry Date: _____

Name of Cardholder on Card

Signature of Cardholder authorizing payment

General Course Information

Courses will run from 8:30 am to 4:30 pm each day. Coffee and lunch will be provided. The course will include both lecture and class exercises. Participant's binders and necessary supplies will be provided.

If you are registered to take the exam it will run on the last day of the course at 4:30 or an agreed time by students/instructor.

Letters confirming exam pass/fail will be sent within two weeks of date of course to address' supplied.

Due to allergies we ask that you **not use** perfumes or other scented products on course days.

Registrant will receive confirmation letter prior to the start of the course indicating the location. Maps of our course venues can be found on our website at www.FOAJ.ca

3 Easy ways to register:

- 1. Mail:** Foundation of Administrative Justice 3438—78 Avenue Edmonton, AB T6B 2X9
- 2. Fax:** 780-466-8015
- 3. Online:** www.FOAJ.ca

Fees, GST, Cancellation, Substitution and Refund Policies:

See the policies written on the brochure and on the website. In the event of a conflict, the most recent policy applies.

Privacy Policy:

FAJ collects personal information to provide the membership, education and conference services. You can view our complete Privacy Policy on the website. By completing this registration form, you agree that we can send you future information about courses and conferences offered by FAJ.